

**Enrolled Minutes of the Forty-eighth Regular or Special Meeting  
For the Twenty-Eighth Highland Town Council  
Special Meeting  
Monday, November 6, 2017**

The Special Meeting of the Highland Town Council was called to order at 7:00 p.m. at the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana, in the plenary meeting chambers. The Town Council President, Dan Vassar, presided and the Town Deputy Clerk-Treasurer, Kathryn Minchuk, was present to memorialize the proceedings. The meeting was opened with Councilman Zemen leading the Pledge of Allegiance to the Flag of the United States of America.

**Roll Call:** Present on roll call were Councilors Bernie Zemen, Mark Herak, Konnie Kuiper, Steve Wagner and Dan Vassar. The Deputy Clerk-Treasurer, Kathryn Minchuk was present to memorialize the proceedings. A quorum was attained.

**Additional Officials Present:** Rhett Tauber, Esq. Town Attorney; Pete Hojnicky, Police Chief; and Kathy DeGuilio-Fox, Redevelopment Director were present.

*Additionally present:* Ed Dabrowski, Contract Information Technology Consultant were additionally present.

**Special Orders:**

1. **Ratification of Holding Special Meeting.** Councilor Herak moved to ratify and affirm the holding of the special meeting, for this date and time. Councilor Wagner seconded. Upon a roll call vote, there were five affirmatives and no negatives. The motion passed. The meeting was ratified and affirmed.
2. **Consideration of Budget Amendment and Public Hearing:** Proposed Additional Appropriations in Excess of the 2017 Budget for the Office of the Clerk-Treasurer, Police Department, Fire Department and Building and Inspection Department of the Corporation General Fund in the amount of \$96,646 and in the Parks and Recreation General Fund in the amount of \$20,600.
  - (a) *Attorney verification of Proofs of Publication:* The TIMES 26 October 2017. The Town Attorney verified that the proofs of publication were in compliance with IC 5-3-1.
  - (b) **Public Hearing.** The Town Council President called the public hearing to order. There were no comments or remonstrances. The hearing was closed.
  - (c) Action on **Appropriation Enactment No. 2017-40:** An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for Office of the Clerk-Treasurer, Fire Department, Building and Inspection Department and the Metropolitan Police Department of the Corporation General Fund and the Parks and Recreation (General) Fund, , all pursuant to I.C. 6-1.1-18, and I.C. 36-5-3-5.

Councilor Herak introduced and moved the consideration of Enactment No. 2017-40 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a unanimous vote being necessary, there were five affirmatives and no negatives. The motion passed. The enactment could be considered at the same meeting of its introduction.

Councilor Herak moved the passage and adoption of Enactment No. 2017-40 at the same meeting of its introduction. Councilor Wagner seconded. Upon a roll call vote, a two-thirds vote being necessary, there were five affirmatives and no negative. The motion passed. The enactment was passed and adopted at the same meeting of its introduction.

**Town of Highland**  
**APPROPRIATION ENACTMENT**  
**Enactment No. 2017-40**

**An Enactment Appropriating Additional Moneys in Excess of the Annual Budget for the Office of the Clerk-Treasurer, Fire Department, Building and Inspection Department and the Metropolitan Police Department of the Corporation General Fund and the Parks and Recreation (General) Fund, all pursuant to I.C. 6-1.1-18, I.C. 36-5-3-5, et seq.**

WHEREAS, Following a public hearing advertised pursuant to I.C. 5-3-1, it has been determined that it is now necessary to appropriate more money than was appropriated in the annual budget for the **Office of the Clerk-Treasurer, Fire Department, Building and Inspection Department and the Metropolitan Police Department of the Corporation General Fund and the Parks and Recreation (General) Fund;**

WHEREAS, It has been determined that such additional appropriations as may be approved by this enactment, will not increase the levy set under I.C. 6-1.1-17, all pursuant to I.C. 36-5-3-5;

NOW, THEREFORE BE IT ENACTED by the Town Council of the Town of Highland, Lake County, Indiana, as follows:

**Section 1.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **several named offices or departments of the CORPORATION GENERAL Fund** and for the purposes herein specified, subject to the laws governing the same:

CORPORATION GENERAL FUND

**Office of the Clerk-Treasurer**

Acct. No. 001-0004-34023 Group Health Insurance:	<u>\$ 900.00</u>	
<b>Total Department:</b>		<b>\$ 900.00</b>

**Fire Department**

Acct. No. 001-0007-34023 Group Health Insurance:	<u>\$ 916.00</u>	
<b>Total Department:</b>		<b>\$ 916.00</b>

**Building & Inspection Department**

Acct. No. 001-0006-11107 Chief Inspector Salary:	\$ 2,830.00	
Acct. No. 001-0006-11108 Secretaries Salaries:	\$ 3,000.00	
Acct. No. 001-0006-11110 Code Enforcement Officer	\$ 1,000.00	
Acct. No. 001-0006-11110 Electrical Code Officer	<u>\$ 1,000.00</u>	
Total Series:		\$ 7,830.00
Acct. No. 001-0006-34023 Group Health Insurance:	<u>\$ 4,000.00</u>	
Total Series:		\$ 4,000.00
<b>Total Department:</b>		<b>\$ 11,830.00</b>

**Metropolitan Police Department**

Acct. No. 001-0009-34021 Group Health Insurance:	<u>\$ 83,000.00</u>	
<b>Total Department:</b>		<b>\$ 83,000.00</b>
<b>Fund Total:</b>		<b>\$ 96,646.00</b>

**Section 2.** That for the expenses of said municipality, the following additional sums of money are hereby appropriated and ordered set apart out of the **PARKS and RECREATION (General) Fund** and for the purposes herein specified, subject to the laws governing the same:

PARKS AND RECREATION GENERAL FUND

Acct. No. 006-0000-11127 Superintendent Salary:	\$ 2,000.00	
Acct. No. 006-0000-11131 Laborers Salary:	\$ 6,000.00	
Acct. No. 006-0000-11132 Recreation Leaders Salary:	<u>\$ 4,000.00</u>	
Total Series:		\$12,000.00
Acct. No. 001-0006-34023 Group Health Insurance:	<u>\$ 8,600.00</u>	
Total Series:		\$ 8,600.00
<b>Fund Total:</b>		<b>\$ 20,600.00</b>

**Section 3.** That the Clerk-Treasurer is hereby authorized and instructed to inform the Indiana Department of Local Government Finance of this action and that these moneys be made available for expenditure **subject to an order** of the Commissioner, pursuant to IC 6-1.1-18.

**Section 4.** That in satisfaction and for the purposes of the provisions set out in I.C. 36-5-2-9.6, I.C. 36-5-3-5, I.C. 36-5-4-2, this enactment shall be deemed properly filed and introduced before the Town Council at a regular or special meeting, properly called and convened pursuant to I.C. 5-1.5-14 *et seq.*

Introduced and Filed on the 6th Day of November 2017. Consideration on the same day or at same meeting of introduction sustained a vote of 5 in favor and 0 opposed, pursuant to IC 36-5-2-9.8.

**DULY ORDAINED AND ADOPTED** this 6<sup>th</sup> Day of November 2017, by the Town Council of the Town of Highland, Lake County, Indiana, having been passed by a vote of 5 in favor and 0 opposed.

**TOWN COUNCIL of the TOWN of  
HIGHLAND, INDIANA**

**Dan Vassar, President (IC 36-5-2-10)**

**ATTEST:**

**Kathryn A. Minchuk**

**Deputy Clerk-Treasurer (IC 1-1-4-1(5); IC 36-5-6-7; IC 33-42-4-1; IC 36-5-6-5)**

**Adjournment.** Councilor Wagner moved that the special meeting be adjourned. Councilor Zemen seconded. Upon a vote *viva voce*, the motion passed. The Special meeting of the Town Council of Monday, November 6, 2017 was adjourned at 7:02 O'clock p.m.

Kathryn Minchuk  
Deputy Clerk-Treasurer